

Hampton Roads Regional LHRC Committee Meeting Minutes

July 30, 2013

9:00 A.M.

I. CALL TO ORDER:

The committee meeting was called to order by Committee Chair, Doris Peterkin, at 9:00 am

II. INTRODUCTIONS:

Members present: Doris Peterkin, Chair, Rev. Christopher Boyd, James Overton, Crystal Brown, and Carleen Siegle

Absent: none

Human Rights Regional Advocate, DBHDS, present: Reginald Daye

Affiliate Representatives: Stephen Marsden, Community Services of Virginia, Inc.; Angie Furrow, Didlake, Inc.; Joan Whitted, Emerson Place, Inc.; Tameka Foster, EVOLVE, LLC; David Thom, Family Redirection Institute; Franklin Bradford, G.R.A.C.E.; Karla Foster, James Bentley Treatment Program; Kimberly Davis, Northwestern Human Services, Inc.; Aaron Russell, Seeds of Change; Bill Slone, Sentara Behavioral Health Services; and Rita Fisher, Tranquility Manor, LLC.

III. PUBLIC COMMENTS

None

IV. REVIEW AND APPROVAL OF MINUTES:

The minutes for the meeting held April 23, 2013 were reviewed, and approved with corrections.

Regional Advocate Report

1. Mr. Daye welcomed Ms. Carleen Siegle **our newly appointed committee member**. He reported she began her term on April 19, 2013.
2. Mr. Daye reinforced that the **CHRIS** reporting process through the Delta System has been operational since July 1, 2013. CHRIS allows reports of allegations, complaints, serious incidents and deaths to be filed online. If the CHRIS system is down at any point, submit reports on paper within 24 hours of the event according to rules & regulations. Return to the system when it comes back up to enter your data. Let Mr. Daye's office know if you add additional follow-up information at the time of this data entry. Contact Margaret Walsh 804-786-3988 with reporting concerns.
3. **If you have problems entering Serious Incidents and/or Deaths in CHRIS, you should fax the report directly to the Central Office (DBHDS) in Richmond. When the system is back up, you are required to immediately enter the report onto CHRIS. Chanda** Braggs is the contact person 804-786-3475.

4. **Email addresses for Human Rights and Licensure Office personnel are set-up as firstname.lastname@dbhds.virginia.gov –**
5. **Please mail your Quarterly Provider reports to the members of the HHR LHRC two weeks prior to the scheduled meeting. Reports may be sent by confidential fax to Mr. Daye.**

V. OLD BUSINESS:

Once the minutes from the previous meeting are reviewed and approved, at the current meeting, by the Committee, they will be forwarded to the following state website to be posted:

DBHDSProductionSupport@dbhds.virginia.gov within three (3) business days, with corrections made as needed.

A draft of the current minutes will be forwarded to the above noted site for posting on the website within ten (10) business days of the Committee meeting.

The “Freedom of Information Act” mandates that all service providers post at each of their sites the date, time, and location of all scheduled LHRC meetings. This posting will include a list of all meetings scheduled for the remainder of the year.

Financial Report: The program affiliates have 0 balance in any bank accounts.

VI. NEW BUSINESS:

- The election of officers was initiated by Chair Doris Peterkin. Nominations were entered for:
 - Ms. Peterkin for Chair
 - Rev. Boyd for Vice- Chair
 - Ms. Brown for Secretary

The Committee unanimously voted for the slate of candidates as nominated. The officers’ terms will run July 1, 2013 through June 30, 2014.

- Ms. Peterkin requested updates to her contact information. She is no longer affiliated with the ‘Portsmouth’ location. There was also a request that Ms. Siegle’s contact information be added to the HRR LHRC roster.
- Family Redirections Institute announced the addition of Therapeutic Afterschool Day Treatment programing at their Chesapeake and Newport News locations.

PROGRAMS REQUESTING AFFILIATION:

None

VII. PROGRAM REPORTS:

2nd Quarter

Community Services of Virginia, Inc. – served 30 individuals in Group home, 16 in home; 7 Intensive in-home and 17 Day Treatment. 2 reports of allegation of abuse. 2 cases closed. 1 case of Physical. 1 Case of Neglect was founded. 0 complaints. 0 restraint or Time-out. 1 Behavior Plan for review in closed session. License renewal due 3/2015. Successful in accessing the CRIS reporting system.

Didlake, Inc. – 25 served in day support. 0 reports of allegation of abuse. 0 complaints. 0 restraint or Time-out. A revised Human Rights plan and revised policies and procedures were submitted to Kevin Paluszak on 5/7/2013 for review and approval. License renewal due 6/2015. Successful in accessing the CRIS reporting system.

Emerson Place, Inc. – 5 consumers receiving residential services. 0 reports of allegation of abuse/neglect. 0 complaints. Will be reporting on ongoing behavior plan. License renewal due January 2015. Not successful in accessing the CHRIS reporting system. Receiving support services toward this goal.

Evolve, LLC – 15 consumers are receiving intensive in-home services. 23 consumers in the mental health support program. 0 allegation of abuse. 0 complaint. 0 restraint or Time-out. Successful in accessing the CHRIS reporting system.

Family Redirection Institute, Inc. – 40 individuals in mental health support program. 75 served in intensive in-home care. 96 in therapeutic day treatment. There were 3 reports of abuse (2 peer-to-peer; 1 restraint). 3 cases closed. 0 complaints. Sponsoring in-house Crisis Intervention Training. Participates in the transportation of Committee members to the meetings. Continues to host the HRRLHRC meetings at their office location. Successful in accessing the CHRIS reporting system.

G.R.A.C.E., Inc. – 4 consumers are receiving supportive in-home services. 9 individuals in residential services. 6 allegation of abuse (3 neglect; 3 others). 5 case closed. 1 case pending. 3 complaints. 3 cases closed (1 dignity; 1 confidentiality; 1 reporting). The agency received two citations this quarter. Successful in accessing the CHRIS reporting system.

James Bentley Treatment Program – 29 clients served in-home; 15 day treatment. 0 allegations of abuse. 0 complaints. Licensing due October 2013.

Northwestern Human Services, Inc. – 18 individuals are in residential services. 2 allegation of abuse or neglect (1 neglect; 1 peer-to-peer). 2 cases closed. 0 complaints. 1 restraint. Behavior Plan for review in closed session. Successful in accessing the CHRIS reporting system.

Seeds of Change – 3 residents served. 1 allegation of abuse (physical). 1 case closed. Successful in accessing the CHRIS reporting system.

Sentara Behavioral Health Services – 185 patients served for adult acute inpatient. 47 patients served for geropsychiatry. 5 allegations of abuse or neglect (5 peer-to-peer). 5 cases closed. 5 behavioral mechanical restraints. 9 Seclusions. 0 complaints. License renewal due 2/2014. Successful in accessing the CHRIS reporting system.

Tranquility Manor, LLC – 17 clients served in residential. 16 in day support. 0 reports of abuse or neglect. 0 complaints. Reviewing restraint policy.

VIII. EXECUTIVE SESSION:

A break in session time was initiated at 10:10 am.

At 10:20 am, The Committee voted to go into closed session pursuant to Virginia code 2.2-3711A to review allegations of abuse, neglect, complaints, serious incidents and behavior plans for the following programs: Community Services of VA, Emerson Place, GRACE, Family Redirections Institute, Northwestern Human Services, Seeds of Change, and Sentara BHS.

At 12:23 pm the Committee voted to come out of closed session. Upon reconvening in open session, each member of the LHRC certified that the only things discussed in closed session with the following programs: Community Services of VA, Emerson Place, GRACE, Family Redirections Institute, Northwestern Human Services, Seeds of Change, and Sentara BHS, were the allegations of abuse, seclusion, restraints, incidents of peer on peer aggression, and behavior plans.

At this time, the Committee moved and voted to adopt the following recommendations:

* Community Services of VA: 1. Compile a checklist of the names of clients who are participating on an outing into the community. 2. Ensure that each client is carrying personal identifying information, including: name, address, phone and emergency contact.

*Emerson Place: Approved behavior plan incorporating use of a helmet. Continue to review updates quarterly.

*GRACE: To determine if they have LHRC approval the camera policy presently being used. If not, the program should stop its use in the home, until the policy is submitted for LHRC approval.

*Family Redirections Institute: Follow-up on defining use of restraints in the School setting. Program is to present to the LHRC at the next meeting the type of behavioral management policy they are following when providing services at an assigned schools. (Is the program staff using its own approved behavioral management policies or those of the assigned school?)

* Northwestern: Reviewed the update to the behavior plan. The locks have been removed from the cabinets and the program has placed the key back on the refrigerator for use by the residents.

*Seeds of Change: No recommendations

*Sentara BHS: No recommendations

IX ELECTIONS

The LHRC voted to elect the following officers for a period from 07/30/2013-06/30/2014:

Chair: Doris Peterkin

Vice- Chair: Rev. Christopher Boyd

Secretary: Ms. Crystal Brown

The Next meeting scheduled for all Affiliate Programs will be held October 22, 2013 at Family Redirection Institute, Inc., 5062 Portsmouth Blvd., Chesapeake, VA 23321 9:00am. The meeting schedule for 2014 will be developed at that time.

The meeting was adjourned at 12:45pm.

Respectfully Submitted,

Doris Peterkin
LHRC Chairperson

Julianne M. Graboski
HRRLHRC Program Support Liaison